



Dear HS Cougars Parents,

The *EdTech* bookstore will be opening **Monday, July 17th**. The *EdTech* store will sell all of our texts, both digital and print. *EdTech Software* also partners with Amazon to help our parents find the best purchasing options for print books. The majority of our high school courses have adopted digital texts for their classes. **If the digital form of a textbook is listed as the required text for a course, the digital text is the one that must be purchased.** While you have the option of purchasing an additional print version per your student's learning needs, the teacher will be basing his/her classroom instruction from the digital version.

How do you access the *EdTech* bookstore? It is relatively easy.

1. Once the bookstore is open, go to the following active link: [CAP.shelfit.com](http://CAP.shelfit.com).
2. Click on the blue **Log in with your school** button.
3. This will open a Google login screen. Please enter your student's Google credentials listed below. (Please note that the student password is now the new FACTS student ID which should have been received through school email.)

**Username:** firstname.lastname@k12cougars.cc

**Password:** Sp\_Student ID

4. You will see a **Course Access Bundle**, which is comprised of digital curriculum that are required purchases for the courses your student is taking. You can click on **View Course Materials** to see what is included in this fee.
5. The courses listed separately beneath the **Course Access Bundle** have additional books needed that must be added to your cart individually. To add a book to your cart, click the green **Add To Cart** button.
6. Once you have added all the books you need to your cart, click the green **Proceed To Cart** button.
7. You may see books fulfilled by either *EdTech* or Amazon in your shopping cart.
8. Enter your billing information and click the **Continue** button.
9. Select credit card as your payment method. To pay with a credit card, complete all required fields and click the orange **Proceed To Cart** button.
10. Confirm that all information is correct, and click the **Place Order** button. Please keep a record of the order confirmation number that will be generated for you in case you need to contact Customer Support.
11. If any books are being fulfilled by Amazon, you can now click the **Checkout on Amazon** button.
12. Click the **Continue** button to finish checking out.

*EdTech* is responsible for managing the sale and distribution of materials. We have provided them with all of the necessary information and thus will not be duplicating the information through the school office. We trust you will find this process user-friendly and easy to maneuver. **In the event that you should need support or help, please contact *EdTech* directly in one of two ways:**

- Call 1.855.EdTech5 (1.855.338.3245), or
- Email Tech Support at [customersfirst@edtechsoftware.com](mailto:customersfirst@edtechsoftware.com).

If after reaching out to *EdTech* you still have questions or concerns, we are here and happy to support you along the way.

For issues with logging in on the Google sign-in page with ShelfIt, please contact [EdTech.Support@capitalchrstian.school](mailto:EdTech.Support@capitalchrstian.school).